

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, February 2, 2022**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 2, 2022 at 7 PM. Those present were the following Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White and Trustees Judith C. Ogden and L. Gordon Van Vechten. Not in attendance this evening Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann and Village Treasurer, Patricia Mulderig. Not in attendance Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler and Building Inspector, Robert O’Shea.

**Mayor – Douglas A. Dahlgard**

- Progress on Urban Forestry Grant. No action taken.
  - Future grant objectives discussed. No action taken.
  - Discussions regarding 2021/2022 budget. No action taken.
  - 2022/2023 taxes to be mailed shortly. No action taken.
  - Update on ARPA funding. No action taken.
  - Legal issues regarding two tax lots to be discussed with the Village Attorney. No action taken.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to move to executive session to discuss personnel at 8:15 PM. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move back to public session at 8:32 PM.
  - It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION # 158-21 RESOVED**, to authorize the Clerk/Village Administrator to obtain the following information, and documentation, from Island Earthworks so that we are able to approve and authorize both work that already has been done during snow emergencies in a time of COVID and work for future snow emergencies when the resources of our department are not available to cope with it. In this context the Clerk is directed to obtain certification from the proprietor, Island Earthworks, that it is in fact a sole proprietor and that person is the sole proprietor. We know that the business already provided a proof of insurance in a form satisfactory to the Clerk/Administrator. The proprietor should also provide a tax identification number, business address, and such other information as is deemed necessary to put this on the books as a operative contract for this Village.
  - There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 8:37 PM.

Respectfully Submitted,

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Margaret O’Keefe  
Village Administrator/Clerk